Welcome !

1. (8:00am-8:15am)Welcome introductions to all   
   [Vance Academy of Engineering advisory board members](http://vanceaoe.weebly.com/uploads/2/4/4/7/24475693/2_advisory_board_roster_10.21.14.docx).
   1. Attendance- Matthew Wykoff, Janet Roach, Larry Logan, Chris McDaniel, Lee Fain, Samantha Carter, Sitirian Elcock, Nancy Cowan
2. (8:15am-8:25am ) Schedule quarterly 2015 advisory board meetings.
   1. #2-February 6th (8-9am)
   2. #3-May 1st (8-9am)
   3. #4-August 7th (8-9am)
   4. #1-November 6th (8-9am)
3. (8:25am-8:45am) Overview of Academy Assessment Evidence Binder
   1. <http://vanceaoe.weebly.com/resources.html> (future agenda items):
   2. Click link above to review prior to meeting.
   3. Request that advisory board members throughout the year read, review, ask questions, assess, and provide artifacts that would help develop our academy closer toward distinguished National Academy Foundation status. Note: text not in orange is missing artifacts to support higher quality assessments.
   4. 2.1c\_Everyone collaboratively will create a document to help operate defined committees that advises the AOE program of study
      1. Collaborative planning document request completion and return from each advisory board member by December 31st 2014.
      2. <https://docs.google.com/document/d/1s9O2TcTS_TLr5NtcBlk_4iINtRDh4T15OP_xhYluRNY/edit?usp=sharing>
4. (8:45am-8:50am)\_Review & provide feedback regarding 2015-2016 AOE Cohort Schedule
   1. Click link to review prior to meeting
      1. <http://vanceaoe.weebly.com/uploads/2/4/4/7/24475693/vaoe_brochure_proposal_2015-2016.pdf>
      2. <http://www.weebly.com/uploads/2/4/4/7/24475693/1.2a_academic_and_career_plan_vaoe_11-5-14_draft.docx>
5. (8:50am-9:00am)\_ Distribute Academy Assessment document and request completion and return from each advisory board member by December 1st, 2014.
   1. 1.5.b\_The academy team provides training session(s) for advisory board members and partners that assures confidence to participate in scoring the Academy Assessment. Trainings are available upon request.
      1. [Survey Monkey Assessment Link](http://vanceaoe.weebly.com/assessment.html)